



Application for Errors & Omissions, Directors & Officers Liability and Employment Practices Liability Insurance

*The following additional information should be completed if the applicant is an **Association**.*

1. Name of Association: _____
2. Address: _____
City _____ State _____ Zip _____
3. Name of Executive Director: _____
4. The Executive Director, Secretary, or acting Manager of the Association works
full-time **part-time** for the Association.
5. Date Association established: _____
6. Gross Income of Association during past 12 months: _____
7. Number of Salaried Officers and/or Directors: _____
8. Number of Non-Salaried Officers and/or Directors: _____
9. (a) Number of Technical Staff: _____
(b) Total number of Employees: _____
(c) Employee Terminations last three years: voluntary _____ involuntary _____
(d) Please provide details (date(s), reason(s), and voluntary or involuntary) for all employee terminations in the last 12 months:

10. Are you a Not-For-Profit Organization? Yes No
11. (a) Does the Association have an interest in any "For Profit" entities? Yes No

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(b) If **Yes**, please identify name and indicate gross income of each entity.

Please attach description of what entity does.

Name	Gross Income
_____	_____
_____	_____
_____	_____
_____	_____

12. (a) What is the Association's scope?

(b) Please describe the Associations role and services:

(c) Number of Association Members: _____

13. (a) Does the Association act as an Insurance Broker, Insurance Agent, Insurance Consultant or

Third Party Administrator? **Yes** **No**

(b) If yes, is it or any of its employees licensed? **Yes** **No**

(c) If yes, does the Association or its employees carry Professional Liability or Errors & Omissions Coverage? **Yes** **No**

14. (a) Is the Association directly involved in the marketing and/or promotion of any specific product or services to Association Members or other entities which will produce royalty income or fees for the Association? **Yes** **No**

(b) Is the Association involved with sponsorship of any specific product or services? **Yes** **No**

(c) If **Yes** to (a) or (b), please describe:

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15. (a) Does the Association publish any websites, newsletters, magazines, periodicals or bulletins? **Yes** **No**
- (b) If yes, please describe publication and format (electronic, hard copy, etc.) and attach a sample of each.
16. (a) Does the Association publish technical manuals? **Yes** **No**
- (b) If **Yes**, please describe the nature and format of this manual and the process for updating:
17. How many State or National Conventions will you organize each year?
- _____ (State) _____ (National)
18. Does the Association do any of the following?
If **Yes**, please provide full details on a separate sheet of paper.
- (a) Participate in any activities establishing standards, certification, or licensing? **Yes** **No**
- (b) Provide Administrative or Management services for any other entities? **Yes** **No**
- (c) Conduct any type of peer review? **Yes** **No**
- (d) Provide legal support, internal policy, recruiting services, computer software, or referral services to Association members or the general public? **Yes** **No**
- (e) Conduct any type of collective bargaining, labor, or union negotiations? **Yes** **No**
- (f) Sponsor political action committees? **Yes** **No**

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19. (a) Does the Association maintain primary personal injury coverage? Yes No

(b) If Yes, what limits? \$ _____ Claim/\$ _____ Aggregate

(c) Are the following coverages afforded?:

1) False Arrest, Detention or Imprisonment, or Malicious Prosecution? Yes No

2) Libel, Slander, Defamation or Violation of Right of Privacy? Yes No

3) Wrongful Entry or Eviction or Other Evasion or Right of Privacy Occupancy? Yes No

20. (a) During the last five (5) years, has any claim been made, or is any claim against the Association, its Directors, Trustees, Officers or Employees? Yes No

(b) If Yes:

Date:	
Type of Claim:	
Amount paid, if any:	

21. (a) Is the Association or the Directors aware of any circumstances that may result in a claim being made against the Association or any of its past or present Directors, Trustees, Officers, or Employees? (New Business Applicants must answer) Yes No

(b) If Yes, please describe:



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This Application must be signed and dated by an Officer of the Association, and no earlier than 60 days before the proposed effective date.

Warranty

The Undersigned declare that to the best of their knowledge the statements set forth herein and any documents and information submitted in connection herewith are true, accurate and complete and that every effort has been made to obtain sufficient information from each and every person proposed for this coverage in order to verify the truthfulness, accuracy, and completeness of the representations made in the Application. The Undersigned further declare that they have not suppressed, omitted, or misstated any material facts. The Undersigned agree that if the information supplied on or in connection with this Application changes between the date of this Application and the effective date of the coverage, the Undersigned will immediately notify Brokers' Risk, and Brokers' Risk, in its sole discretion, may withdraw or modify any outstanding quotations or authorization or agreement to bind coverage. The signing of this Application does not bind the applicant to purchase the coverage. **However, it is agreed that this Application and any documents or information submitted herewith shall be the basis of the contract should a Policy be issued and are to be considered as incorporated in and constituting part of the Policy.**

Signed by: _____
(Must be signed by an Officer of the Association)

Title: _____

Date: _____

All data in this Application is considered highly confidential and is only for Underwriters' use. Signing this Application does not bind the Underwriters to provide this Insurance, but it is agreed that this Application shall be made a part of the Policy and shall be the basis of the contract should a Policy be issued.

Please attach the following Documents for the Application:

- Constitution
- Bylaws
- Most recent Annual Audited Financial Statements
- Sample Publications (magazines, newsletter, handbooks, policies, brochures)
- Sponsorship, Royalty and Service Contracts (for products and services)
- Articles of Incorporation for Subsidiaries
- If necessary, attach descriptions needing more room
- Sample Employee Handbook

Send Applications to:
Daniel O'Neil | Marketing Development Manager
doneil@one80.com
Phone (312) 930-6171